

MAINTENANCE WORKER II

DEFINITION:

Under general supervision, performs a variety of advanced journey level laboring and skilled work in the maintenance of streets, parks, street medians, storm drains and related facilities; performs related work as required.

CLASS CHARACTERISTICS:

Maintenance Worker II is the advanced journey level class of this series. Incumbents are competent to independently perform a number of assigned tasks skillfully and safely. The operation of equipment, vehicles and power tools is a regular responsibility of this class, as is field supervision of work projects and crews. This class is distinguished from the Senior Maintenance Worker class in that the Senior Maintenance Worker class has supervisory skills and provides day-to-day supervision and training to other Maintenance staff, directs field work through a crew leader, and performs the most complex work assignments.

IMPORTANT AND ESSENTIAL JOB FUNCTIONS:

1. Perform a variety of advanced journey level laboring and skilled work to maintain streets, catch basins, storm drains, culverts, ditches, parks, athletic fields, play facilities, medians, trees and varied landscaped areas around City buildings.
2. Operate equipment and power and hand tools to perform various park and street maintenance duties.
3. Remove trash and debris from catch basin and clear storm drains.
4. Perform street signing and pavement marking, including installation of new signs.
5. Perform minor sidewalk repair by grinding, filling or replacement.
6. Trim trees over sidewalks and streets for pedestrian and vehicle clearance.
7. Maintain street medians, including plants and irrigation.
8. Remove spills, debris and litter from street right-of-ways, parks, street medians and other areas adjacent to City facilities.
9. Prepare athletic fields for organized use.
10. Install and maintain sprinkler systems.

Maintenance Worker II

IMPORTANT AND ESSENTIAL JOB FUNCTIONS (Continued):

11. Maintain and repair play structures, restrooms and other facilities associated with parks.
12. Trim trees, prune shrubs and annual plantings, mow turfs, sweep walkways and leave park and play areas in a clean and orderly condition.
13. Plant new materials and upgrade existing planted areas.
14. Water and fertilize planted areas.
15. Answer inquiries from citizens regarding work performed.
16. Assist other maintenance crews in emergency situations.
17. Maintain accurate records of work performed.
18. Spray for pesticide control, following specific instructions.

MARGINAL/PERIPHERAL JOB FUNCTIONS:

1. Operate and maintain a variety of street construction and maintenance equipment, including a backhoe/loader, skid/steer, motor grader and pavement roller, initially in a training or relief capacity.
2. Make minor repairs and adjustments to tools and equipment used.
3. Make limited repairs to street surfaces. May make larger repairs when crew is augmented.
4. Operate a street sweeper on an established schedule.
5. Perform related duties as assigned.

QUALIFICATIONS:

Knowledge of:

1. Use and care of common hand tools.
2. Safety practices pertaining to the work.

Maintenance Worker II

Knowledge of (Continued):

3. Basic shop arithmetic.
4. Basic street and park maintenance practices and methods.
5. Tools, equipment practices, methods and materials for street, park, and storm drain maintenance projects and activities.
6. Tools, equipment, practices and techniques related to park maintenance, tree trimming, pesticide application, irrigation system installation and maintenance, street signing, pavement marking, street median maintenance and street sweeping activities.
6. Safe and proficient operation of park and street maintenance equipment **or** field maintenance practices.
7. Operational principles and techniques for using equipment and tools required for park and street maintenance work.
8. Safe work area signing and delineation, including detours and lane closures.

Skill in:

1. Following oral and written instructions.
2. Establishing and maintaining effective working relationships with those contacted in the course of the work.
3. Dealing tactfully and effectively with the public.
4. Operation of park and street maintenance equipment.
5. Directing and performing work in accordance with written or oral instructions.
6. Performing skilled operations and maintenance work on parks, streets, street medians, and storm drain facilities.
7. Reading and interpreting plans and specifications.
8. Maintaining accurate records and preparing clear reports of work performed.
9. Supervising and directing the work of field crews.

Maintenance Worker II

Ability to:

1. Perform a variety of park and street maintenance work, including operating various types of equipment.

JOB REQUIREMENTS:

1. The completion of high school or the equivalent.
2. Two years of semi-skilled and skilled street and/or park maintenance experience and must have demonstrated the ability to lead work in the field.
3. Possession of a State Applicator's Certificate.
4. Must be physically capable of performing heavy physical labor, including lifting materials and equipment weighing up to 50 pounds.
5. Possession of a valid California Class A driver's license in conformance with adopted City driving standards within three months of date of hire. Must have passed written examination prior to date of hire.
6. Capability and willingness to work out of doors in all weather conditions.
7. Willingness and ability to work extended hours as required on a 24-hour standby basis.
8. Willingness and ability to respond to the Public Works Corporation Yard within 30 minutes when on stand-by or in an emergency.

MACHINES/TOOLS/EQUIPMENT UTILIZED:

1. Various digging, cutting, and compaction tools
2. Two-way radio
4. Automobile
5. Back hoe
6. Pager
7. Keys to City locks

PHYSICAL DEMANDS:

1. Walking
2. Driving

Maintenance Worker II

PHYSICAL DEMANDS (Continued):

3. Mobility
4. Speaking/hearing
5. Pushing/pulling
6. Stooping/bending/kneeling
7. Seeing
8. Standing
9. Climbing
10. Lifting up to 50 lbs.

ENVIRONMENTAL AND ATMOSPHERIC CONDITIONS:

Office Conditions:

1. Indoors: normal office conditions, 5% of the time
Travel: varying conditions, 95% of the time
2. Noise level: conducive to office setting
3. Lighting: conducive to office setting
4. Flooring: low level carpeting
5. Ventilation: provided by central air conditioning
6. Dust: normal, indoor levels

Field Conditions:

1. Outdoors: varying outdoor weather conditions
2. Noise level: low to high equipment noises
3. Flooring: grass, gravel, rock, dirt, wet surfaces, etc.
4. Hazards: use of various digging, cutting, and compaction tools